



**CLIFTON TOWN MEETING MINUTES for TUESDAY, January 8, 2008 7:30 PM
CLIFTON TOWN Community HALL , 12641 CHAPEL ROAD, CLIFTON, VA 20124**

Town Council Members present: Wayne Nickum, Lane Johnston, Mike Anton, Tom Peterson, Chuck Rusnak, Pat Layden

Town Officials present: Marilyn Barton, Kathleen Barton

Order of business.

1. Reading of minutes of last regular meeting and any subsequent special meetings.

Motion: Wayne Nickum made a motion to approve the Minutes from the December 2007 Town Council meeting. Pat Layden seconded the motion and it was unanimously approved.

2. Report of the Treasurer

Treasurer Marilyn Barton presented the Profit and Loss Financial Report for the period ended on December 31, 2007, reporting the revenues to date of \$144,714 with expenses of \$174,829 showing a net loss of (\$30,000). In addition, an issued check for Fairfax County Fire Programs pass through of \$8,000 was issued to Fairfax County Fire Departments for the pass through of Fire Funds as of Sunday, January 6, 2008. Marilyn reported cash balances as of January 6, 2008 in the Town's checking account was \$12,979. In the Town's total LGIP fund it was \$378,992.21; UBA, \$50,801, for a total cash value of \$442,773.79. A transfer was made of \$6,000 on December 4 from the LGIP Fund to the Sun Trust Checking.

Motion: Wayne Nickum made a motion to accept the Treasurer's Report as submitted. Tom Peterson seconded the motion, and it was unanimously approved.

3. Reading of communication

- A. Paradise Springs Vineyard on Yates Ford Road

Tom Peterson stated that he had received an e-mail from one of the former students and his family. Mr. Peterson wanted everyone present to know that they are planning on opening a vineyard and winery on their property. They plan to name it Paradise Spring's Vineyard.

4. Citizens' remarks.

- A. CMG Heart Foundation – Terri Grabb

Terry Grapp was then invited to present. Her son passed away due to a heart defect. Terry Grapp and her family formed a nonprofit organization to help find a cure for this defect. They call it the CMG Heart Foundation and it will be working to raise awareness and money so that local hospitals can care for children with the defect. There was a "fund run" at Burke Lake Park and necklaces are sold in the Clifton Pink Pantry. Terry Grapp graciously asked the Town of Clifton to recognize Congenital Heart Defect Awareness Week, which will be the week of February 7-14. She also asked if the Town would sign a proclamation. Mayor Tom Peterson then read aloud the resolution that was presented.

Motion: Wayne Nickum made a motion to approve the resolution presented. Pat Layden seconded the motion, and it was unanimously approved.

Mrs. Grapp then asked if a banner could be put up to advertise Congenital Heart Defect Awareness Week.

Motion: Lane Johnston made a motion to have a banner created and put up over Main

Street for the week of the event. Tom Peterson seconded the motion and it was passed unanimously.

5. Citizen recognition – Christmas presentation to Pam Wallace

Chuck Rusnak noted that he and Brant Baber had presented an award to Pam Wallace for her 12 years service as Town Clerk. He made a presentation at the sing-along he hosted at his house, and Pam Wallace was thrilled with the award.

5. Unfinished business.

a. Acacia Lodge renovation status (Tom Peterson)

John Chelton presented a power point update for the Acacia Lodge. He wanted to give the Town Council an update on the renovation of the Acacia Lodge. The plan is to put a Clifton Museum on the first floor. It would be a good way for the lodge to get more involved in the community. He presented pictures to go along with his presentation. They plan to build a new foundation that elevates the building three feet above the ground so that flooding won't occur. A good amount of money, he explained, had already been raised for this effort. In fact, he continued, there will be a fundraiser on Sunday, January 13.

b. Town Revenue Survey (Mike Anton) update and possible vote needed

Mike announced that he had sent the Town Revenue Survey out. He incorporated comments that he had received back and then sent out the updated version.

Motion: Wayne Nickum moved to approve the Town Revenue Survey as presented by Mike Anton. Pat Layden seconded the motion, and it was passed unanimously.

Motion: Wayne Nickum made a motion to approve the document as it was changed, and also the letter and its changes. Pat Layden seconded the motion, and it was passed. Chuck Rusnak opposed.

c. Community Hall rental contract policies, 6th draft (Lane Johnston)

Lane Johnston discussed the Community Hall. The Community Hall was used for weddings, receptions, and other groups/events: the rate was \$16 to \$25 an hour. The committee decided to do away with categories, and make it a simple \$20 per hour rate with no discounts. Weddings and receptions will require a \$800 fee. All other groups are \$50 an hour. Lane Johnston wished to table the Community Hall discussion for the next meeting.

d. FEMA update (Pat Layden)

Pat Layden announced that there had been a FEMA / VDEM final inspection site visit to the Buckley Bridge on December 12th. FEMA and VDEM were satisfied with the Close Out documentation and the project construction. They went through the documentation and the bottom line was that they approved the total funds in the amount of \$92,630.26 that were requested. We should receive our share of the funds in January 2008.

e. Sale of Old Town Hall (Pat Layden)

Pat Layden presented a recap of the Old Town Hall activity. Between June and July the three lots were consolidated into one lot that is now numbered 21A and August through September the property was rezoned to light commercial. Also, the new FEMA maps have been released and lot 21A is not indicated as flood plain. Pat Layden then pointed out that in the letter of intent that was signed the responsibility for getting lots consolidated and rezoning the property was the responsibility of the purchaser. The Town has completed these items to remove that responsibility from the purchaser.

f. '07 & '08 Wine Festivals (Tom Peterson)

Tom presented that the Wine Festival was a huge success financially and received tremendous compliments. The next Wine Festival was scheduled for May 31 and had been approved.

g. Norfolk Southern lease extension (Tom Peterson) update

Tom Peterson recommended approval of a lease extension with Norfolk Southern to include the whole siding of the railroad which provides the capability to the town for creating 20-28 spaces of town parking as a possible source of revenue. Cost to the Town would be the preparation of the spaces.

h. Community Hall floor cleaning (Tom Peterson)

Motion: Tom Peterson made a motion to authorize another \$500 to have it enforce the Town Hall floor cleaning. Wayne Nickum seconded the motion, and it was unanimously passed.

i. Town Calendar, Street Sign sale (Chuck Rusnak) update

Chuck Rusnak encouraged people to buy calendars: 158 calendars have already been sold. He announced that they were being sold at the Pink Pantry, Cottage Art, and on Ebay.

j. Use of facilities for town residents (Tom Peterson)

Tom Peterson voiced that someone had wanted to hold a wedding in the Town park, and they were told they couldn't do so. Tom Peterson believed that it was wrong for Town residents not to be allowed to have a wedding in their own Town park.

6. Reports of Committees, Planning Commission, and ARB

a. Planning Commission

Kathy Baber presented the report of the Planning Commission. She explained that there had been applications this month, but letters were sent out to the committees requesting their input on areas of the Town Plan that they had jurisdiction over. The committees, she continued, had already met, and one concern was the committees who didn't have their chair persons listed.

b. ARB

ARB did not have a meeting in January, but a meeting was scheduled for January 31. They were planning to discuss signage, and the request for the gazebo and park to have "poop signs."

c. Other standing committees

Pat Layden explained the goals of the Environmental Committee that were listed on a paper he handed out. The committee's 2008 goals were of the following: complete the Town Plan recommendations, map locations of wells and septic systems, actively pursue grants relevant to the committee, add environmental information to the town website, and provide information for the town e-mails. They also wished to appoint Mike Booth to the committee.

Motion: Pat Layden then made a motion to approve the purpose of the Environmental Committee, its goals, and to appoint Mike Booth to the committee. Wayne Nickum seconded the motion, and it was passed unanimously.

Lane Johnston added another goal, which was to indicate green ideas in order to improve the Town's approaches to landscaping and layout. They should consider green pavement.

Motion: Lane Johnston made a motion to consider the green idea to improve the town

approaches. Wayne Nickum seconded the motion, and it passed unanimously.

7. New business

- a Appointment of Donna Netschert to Town Hall Committee (Wayne Nickum)

Motion: Wayne Nickum made a motion to appoint Donna Netschert to the Town Hall Committee. Lane Johnston seconded the motion, and it was passed unanimously.

- b. Upcoming budget process (Wayne Nickum)

Wayne presented that the Committee Chairs had been notified and that the Town Council can fill in the blanks on the budget and send them to the Town Treasurer.

- c. Creation of Events Coordination position for the town (Tom & Lane) discussion

8. Adjournment then Special Meeting/Executive Session re. Old Town Hall sale

The Town Attorney recited the matters for Closed Session as follows:

1. Consultation with the Town Attorney regarding specific legal matters requiring the provision of legal advice by the Town Attorney pertaining to the annual Wine Festival, pursuant to Va. Code Ann. § 2.1-3711(A)(7).
2. Consultation with the Town Attorney regarding specific legal matters requiring the provision of legal advice by the Town Attorney regarding the rental of public places within the Town, pursuant to Va. Code Ann. § 2.1-3711(A)(7).
3. Discussion or consideration of disposition of publicly-held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Va. Code Ann. § 2.1-3711(A)(3).

Motion by the Mayor to certify these matters for Closed Session, second by Wayne Nickum, voted unanimous in favor of this motion.

Following Closed Session Motion by the Mayor that discussion in Closed Session was limited to those matters that were certified, second by Councilman Nickum, voted unanimous in favor of this motion.

The Executive Session was adjourned.

Adjournment

Minutes prepared by Kathleen Barton, Town Clerk.